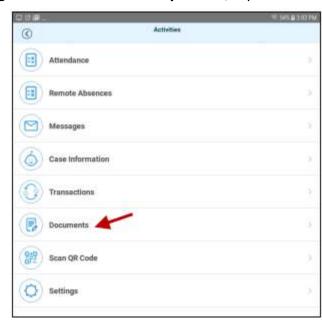
KinderSmart – Sponsor Approves Attendance

All **Attendance** records must be approved by parents each month before providers can submit attendance for payment from the Alternative Payment (AP) Agency. Before approving attendance, parents must set up their Signature in KinderConnect.

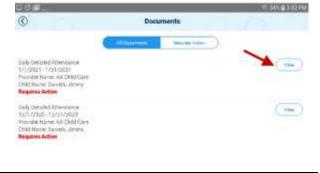
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Using the KinderSmart Activity screen, tap on Documents.



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The Documents requiring action will display *Requires Action* in red font. Tap on *View* corresponding to the desired document.



For more information, visit <u>www.electronicattendance.com</u>, email us at <u>support@controltec.com</u> or call us at 1-833-866-1706.



The Attendance details display. Upon review, tap *Approve* to approve the monthly attendance timesheet.

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